



**North Hills Community Association
Board Meeting Minutes
Claremont Resort and Club, Berkeley Room
May 19, 2025**

Board Member Attendance: Miki Chan, Donna Karch, David Kessler, Brian McCroden, Nancy Mueller, Elizabeth Stage

Board Member Excused: Fred Booker, Cornelia Grimes

Guest Attendance: Rajni Mandal, Jared Savas

1. Call to order: David called the meeting to order at 3:07 P.M.

2. Introduction of Guest: Rajni is well known to the Board. She is very active with OPD and crime issues.

3. Review and Adoption of Meeting Agenda: The Agenda was approved by consensus.

4. Review and Approval of Draft Minutes of April 21, 2025: Brian made a motion to approve the minutes as written. Elizabeth seconded. Motion carried unanimously.

5. Announcements

Member Announcements: Rajni reported that crime is up in her neighborhood. She said that there have been multiple thefts of contractor's tools in the Glen Wood neighborhood (south of Hwy 24/east of Hwy 13). In addition, there have been car break-ins; one involved a vehicle with stolen license plates. Rajni was told to contact Aaron Smith the Beat Officer and Jessica Feil the manager for the City of Oakland's Emergency Services Management Division.

6. Treasurer's Report: Donna presented the Treasurer's Report and an update on the Budget. The checking account currently has a balance of \$16,527.96; the savings account has a balance of \$16,691.07. The total available funds are \$33,219.03. Elizabeth noted that Donna does a fabulous job and made a motion to approve the report. Seconded by Brian. Motion carried unanimously.

7. Committee Reports

Garden: Fred, who was not in attendance, submitted a written report (Attachment 1). Fred has been contacted by EBMUD regarding a repair of the water main that passes through the Memorial Garden. The repair will entail the removal of three oaks and disturbance to the water main and irrigation system. Fred is working with

EBMUD to determine the compensation for the repairs, irrigation system and tree removal.

Nancy reported that on Saturday, May 24th during the regular Gateway Garden Party Workday, Rebecca Pollon, NHCA garden design volunteer, has potted 40 plants, which were previously taken from the Gateway Garden to be given away to volunteers. Nancy will advertise this plant giveaway in posts on Open Forum.

Communications: Donna reported that Domain and Hosting fees are due for renewal in June. The cost to renew the Domain is \$25.99 for one year, and \$117.45 for five years. The Board decided to keep one mailbox, along with forwarding all the emails.

Donna continues to encourage Board members to look at this website, as the Board discusses redesigning the website: <https://irishcentersf.org/>

Public Safety: Miki reported that Louise Comfort will speak about “Preparation for Evacuation in Case of Emergency” at the Public Safety meeting, which will be held at the Presbyterian Church in Montclair, June 25, 2025, at 6:00 p.m. Miki has also spoken with Sharon Smith, who works for the State Insurance Commissioner, and who plans to attend the Public Safety meeting. She may also give a presentation at the meeting.

8. Old Business:

NHCA Thank You cards: The cards have been printed and should arrive soon. The total cost for 72 cards, including shipping, is \$131.80.

9. New Business: None

10. Adjournment: As there was no further business, David adjourned the Meeting at 4:23 P.M.

The next NHCA Board meeting will be Monday, June 23, from 3-5 p.m. in the Grizzly Peak Room of the Claremont Resort & Club.

Respectfully submitted,
S/ Nancy Mueller and Donna Karch
Co-secretaries