



**North Hills Community Association  
Board Meeting Minutes  
Claremont Resort and Club, Berkeley Room  
April 21, 2025**

**Board Member Attendance:** Fred Booker, Cornelia Grimes, Donna Karch, David Kessler, Brian McCroden, Nancy Mueller, Elizabeth Stage

**Board Member Excused:** Miki Chan

**Guest Attendance:** Paul Glassner

**1. Call to order:** David called the meeting to order at 3:06 P.M.

**2. Introduction of Guest:** Paul Glassner is a neighbor from GANC who is particularly interested in evacuation routes.

**3. Review and Adoption of Meeting Agenda:** The Agenda was approved by consensus.

**4. Review and Approval of Draft Minutes of March 20, 2025:** Brian made a motion to approve the minutes as written. Elizabeth seconded. Motion carried unanimously.

**5. Announcements**

**Board Member Announcements:**

- a. Miki is in Maui
- b. Elizabeth reported that she has received several commendations. Janani awarded Elizabeth a commendation for her work on Oakland Firesafe Council (OFSC) during Women's History Month (March). Elizabeth thanked the Board for their strong support in helping her pass Measure MM. The Board is grateful for Elizabeth's participation in numerous political forums, including City Council meetings, work with OFSC, her community organizing, etc.

**6. Treasurer's Report:** Donna reported that the checking account currently has a balance of \$16,873.96 and the savings account has a balance of \$16,340.94. The total available funds are \$33,214.90. Donna requested Board authorization to purchase a self-inking bank deposit stamp, which costs approximately \$25. Nancy made a motion to approve the request; Fred seconded. Motion carried unanimously.

**7. Committee Reports**

- a. **Garden:** Fred worked with the UC Berkeley Project Day students on April 12, 2025; David assisted. Approximately 19 students worked at the Firestorm

Memorial Garden on Hiller Dr. The head of Bentley School was very complimentary about the work that was done and thanked Fred.

Fred, Nancy, David and Cornelia worked with the Chevron Volunteers at the Gateway Garden on Earth Day, April 21, 2025. The seven volunteers removed large plants and continued the process of thinning the garden and removing inappropriate plants.

Fred has been gathering bids to replace the irrigation system at the Memorial Garden.

Fred is still working on getting grants to help transform the Gateway Pavilion Demonstration Garden to a fire-safe demonstration garden.

- b. Communications:** David is drafting a letter to Mayor-elect Barbara Lee hoping that she will unite Oaklanders and work for all. The letter hints that she might want to include her opponent, Loren Taylor into her sphere.

Donna reported that Fred discovered that there are 37 pages on NHCA's website that contain outdated information. The pages load before the website opens, which results in a slow loading time of the website. Donna and Fred discussed creating yearly folders in the archives and moving the outdated pages to their appropriate folder. After a brief discussion, Brian made a motion to archive items which are older than one year. Elizabeth seconded. Motion carried.

Donna sent a link to the Board members of a website that could be useful in the redesign of NHCA's website. <https://irishcentersf.org/>

- c. Public Safety:** Miki will organize a Public Safety meeting to be held in June. Date and speaker(s) to be determined. The topic is expected to be the "Zone Zero."

#### **8. Old Business:**

- a. Retreat:** Brian circulated topics to be discussed at the retreat, which will be held on May 3, 2025. Fred wants the Board to make better use of BoardNet.
- b NHCA Thank You cards:** After a brief discussion, Elizabeth made a motion to order 72 Thank You cards. Brian seconded. Motion was unanimously approved.

**9. New Business:** The Board discussed the results of the election. See Item b in Communications.

**Adjournment:** As there was no further business, David adjourned the Meeting at 4:38 P.M.

Respectfully submitted,  
S/ Nancy Mueller and Donna Karch  
Co-secretaries