

North Hills Community Association Board Meeting Agenda

April 18, 2022 DRAFT

7:00 PM

Meeting Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/8233106183?pwd=L1FGMDdiODJacy90NDRNZ3M1V1c1UT09>

Meeting ID: 823 310 6183

Passcode: zYX35k

Dial by your location (same meeting ID, different passcode)

+1 669 900 6833 US (San Jose)

Meeting ID: 823 310 6183

Passcode: 566056

Find your local number: <https://us02web.zoom.us/j/8233106183?pwd=L1FGMDdiODJacy90NDRNZ3M1V1c1UT09>

Board Members

Carolyn Burgess, Public Safety and Second Vice-Chair

Daniel Conolly, Garden Chair

Steve Hanson - Chair

Chris Johnson –Treasurer

Nancy Mueller, Secretary

Vicki Olivera, New member, Welcome, Events Chair

Elizabeth Stage –First V. Chair

Guests:

1. Call to order

2. Introduction of Guests

Please introduce yourselves at the appropriate time

Dave McGuinness (mcguinness.david@gmail.com)

2. Review and approval of draft minutes-

a. **Draft Meeting minutes for March 21 meeting , Attached**

3. Review of agenda- adoption of agenda – April 18, 2022

4. Board Membership

a. Welcome again, to two new members of the board, Daniel Conolly, Garden Chair and Vickie Oliveira, Garden co-Chair and Welcome, Events Chair

5. Board Retreat- Synopsis

(See attached notes)

a. **Reflecting on Retreat**

b. Nina Senn's notes

c. Review of Retreat and action items

- Reach out to those interested- in volunteering or Board membership.
- Review Assignments and questions
- Results of survey now that we have had a chance to think about them.
- What do we want to do with bios, pictures.

6. Treasurer's Report

- a. Steady as she goes, no major changes- Chris will review when he gets back.
- b. Chris has reached out to the State and provided all necessary tax filings for our non-profit

7. Communications Committee—Chris Johnson

- a. Clarify procedures for feeding information and content to Dora to keep website updated and to make sure Dora is being fully utilized each month.

8. Public Safety Committee—Carolyn Burgess with assistance from Elizabeth Stage

9. Garden Committee- Dan and Vickey to report

- a. Firestorm Memorial Garden
 - David M. is working with D. leafhopper to address irrigation
- b. Gateway Garden
 - Work Party again for the past weekend- UC Berkeley project. Nancy, Carolyn, , and others. Noah's Bagels and Peet's coffee contributed.

11. New Business

- a. Annual meeting Date – location and time. High priority!

12. Old Business?

- a. Need to keep feeding content to Dora our web designer so that she can post. We pay her \$160 per month and that covers about 2 hours of work
- b. Thank you letters for contributions

(Attachments)

Draft Board Minutes - attached
Nina's Report on Retreat
Survey Results
Outreach assignments

NHCA March 21, 2022 Board Via Zoom, 7:02 PM—draft minutes to be approved April 18, 2022

Present: Carolyn Burgess, Celine Geyger, Steve Hanson, Chris Johnson, Nancy Mueller, Elizabeth Stage, Mark Lecker. Guests: Dave McGuniness, Vicki Oliveria and Dan Conolly.

Introduction of our Guests: Dave is a former NHCA board member and has been helping Celine with the gardens. Vicki and Dan are neighbors (of Nancy) on Alvarado, who recently moved back to the area. Vicki had saved the flyer about the Comeback Picnic which she received at her former home in San Ramon. She and Dan reached out to the NHCA board to attend a meeting and possibly join the board. Dan was president of his HOA in San Ramon for many years so he is familiar with working with groups and solving problems. He did observe that we have no litigation!

1. Garden Committee report: Celine had guests for dinner so she requested to go first on the agenda. All agreed. She reported she had a very successful UC Berkeley Project Day, weeding the Demonstration garden on Sat. March 12. 9:30-1:30 There were about 23 students. Mary Alice Rathbun organized drivers from Hiller to pick up students by the Chevron station at Domingo and Ashby. They filled many bags with weeds and dead plant material. They had snacks around 11:30. Sue and Gordon Piper came down from Oregon to help. Carolyn Burgess came by to help as well. Dave McGuniness and Nancy Mueller helped drive students back down the hill at 1:30 pm. It was a very successful event. The students will return again on April 16. (One of the gentlemen I drove down to College was a UCB senior in economics. The Berkeley Project Day is a group of students University wide that volunteer to do community service for a number of different organizations. NHCA has taken advantage of this and so does CCC. Super pleasant young people. Energetic too!!)

There was some confusion about a bill due to David Leafhopper, an irrigation specialist who has worked on the gardens with the Pipers. He said he needed to be paid up to date to do more work. Chris and Celine will straighten out the bill. Dave McGuniness will check up on the irrigation. Nancy has worked with David Leafhopper when she worked as a realtor and found him to be an excellent resource for irrigation issues.

Dave McG also moved from soil from the Memorial gardens to the demo gardens. Dave said going forward he is the point person to talk with Bentley School. Apparently, there is not an "Adopt a Spot" agreement with the Memorial garden and NHCA. There was one but it has since expired. This is actually state property, CalTrans. When CalTrans widened Tunnel Rd/Hwy 13 for the bike lane and put in a retaining wall, they destroyed a part of the gardens. There is a \$10,000 payout due to NHCA.

The Pipers donated \$100 to North Hills for the CCTV camera which none of the Board members wanted to check up on transgressors of the Memorial gardens in the middle of the night.

2. Approval of the Feb 21, 2022 minutes. Moved by Mark, seconded by Carolyn. They were approved unanimously.

3. Board membership. Steve has moved to Benicia. According to our by-laws, board members must live in the area but Steve has agreed to stay on for a while. Chris suggested he do so until the next annual meeting when we can elect a new Chair. Steve mentioned we will discuss the retreat later, which will be April 2. He suggested we discuss this transition more fully at that time. Last year the annual meeting was in August, via Zoom. In the past it has tended to be in June.

4. Treasurer's Report. Chris. Please see attached report. As of 3/21/22, Income and Savings are approximately \$22,265. All monies donated via Paypal go to savings.

All committees need to submit a budget.

5. Communications. Chris

We need to send thank-you letters for 2021 and 2022 contributions. Chris will prepare the letters. There are about 150. We can have a stuffing party at his house. He will have wine. Mark volunteered to help.

We need to keep feeding Dora content for the website. Nancy proposed adding Kay Loughman's North Hills Wildlife. A request was made to Dora to do this. Dora is paid \$160/month. Celine and Nancy gave Dora content and photos to post re Berkeley Project Day. (April 16 for next Berkeley Project Day should be put on the calendar.)

6. Public Safety committee. Carolyn.

-Alex Pierce is assembling a spreadsheet of all 13Y paving related 311 and See Click Fix Reports for follow up. Still waiting for Sabrina Jones to send the previous unresolved issues. This is for followup with oakDOT.

-I think the pothole vigilantes are back. Have you noticed?

-New Area 2 Captain. R. Rossen. Wingate was reassigned but not sure where. We certainly get passed around!

-Following up on "hit and run" on Tunnel Road. Contacted by family for assistance. Bicyclist going West vs Amazon truck going East and over center line of the road. Major injuries. We were able to get a hold of a possible picture of the truck. Bicyclist still at Highland.

-Unpermitted Sewage hookup issue off above Alvarado on Drury Court, has been referred to the City Attorney. Unrelated slide still being repaired.

There have been reports of a homeless man hanging out at the Gateway Garden. He was there when the Berkeley Project folks came on Sat March 12. Dave suggested he be ignored. Steve noted that sleeping/occupying public space is a violation of the public as it deprives use for all. He eventually moved

Redistricting is an ongoing process. Dan Kalb is District 1 council person through 12/31/22. Current council and school board run through end of 2022. Thus far Janini R. is the only one running in District 4. Sheng Thao, Loren Taylor and Trevor Reed are running for mayor.

7. Proposed NHCA board retreat: Steve April 2, 1:30-5:50. Carolyn has secured a room at the Claremont, *gratis*. Board members felt Nina Senn, who ran it about 4 years ago, was very good. She will charge \$1500. There was discussion. Elizabeth moved we go forward with this as it was very helpful in moving the board along over the last 4 years. Nancy seconded and it was unanimous. Steve suggested a survey be done. Time is short, should only be 3 or 4 questions. How to proceed from here? Last time about 150 responses. Post on Open Forum, Announcements, Next Door. Carolyn will take the lead on organizing the day. Mark will help her. Folks should eat lunch at home, a snack will be provided.

8. Host a Candidate Forum? Dave. In the past NHCA, along with the League of Women Voter's, has hosted a candidate forum. Typically in September as the election is in early November.

9. Guests Vicki and Dan were asked to comment on the meeting. Vicki felt the survey a good idea. Maybe have a short list of items for folks to prioritize. Dan was happy to see no litigation on the agenda! They seemed favorable to be on the board. Nancy asked them to sleep on it. The board may take an online vote soon to see if they should be invited to join the board and attend the retreat. Fresh perspective.

The meeting was adjourned at 8:30pm. Next Board meeting: **April 18th, 2022.**

Respectfully submitted, Nancy Mueller s/Secretary