

North Hills Community Association Board Meeting Agenda

**January 16, 2023 draft**

7:00 PM

# Meeting Via Zoom

Join Zoom Meeting https://us02web.zoom.us/j/8233106183?pwd=L1FGMDdiODJacy90NDRNZ3M1V1c1UT09 Meeting ID: 823 310 6183

Passcode: zYX35k

Dial by your location (same meeting ID, different passcode)

+1 669 900 6833 US (San Jose)

Meeting ID: 823 310 6183

Passcode: 566056

Find your local number: https://us02web.zoom.us/u/kekD4XnEpk

# Board Members

Carolyn Burgess, Public Safety and Second Vice-Chair

Daniel Conolly, Garden Chair

Shivani Grover, Board Member

Steve Hanson ‐ Chair

Chris Johnson –Treasurer

Donna Karch, Board Member

Nancy Mueller, Secretary

Vicki Oliveira, Events Chair, Garden Co-Chair

Elizabeth Stage –Vice Chair

**1.Call to order**

**2.Introduction of Guests, if any**

Please introduce yourselves

**3.Review, revision, and approval of agenda**

**4.Open Forum for guests, if any**

**5.Review, revision, and approval of draft minutes**

December 19, 2022 draft attached.

**6.Treasurer’s Report, Chris**

a. Report

b. Status of fundraising efforts late 2022

c. Establishment of Quick Books

 d. Other items to discuss or approve?

**7. Annual Meeting Planning Report – Vicki,**

a. Meeting plans—venue, powerpoint, speaker(s), etc.

b. Nominating Committee, Shivani Grover—slate, posting 30 days ahead after board approval

 **8. Communications Committee, Chris**

a. Website update, posting minutes after they have been approved

b. Replacement of Drop Box?

c. Other issues for board discussion/participation/action?

 **9.Public Safety Committee, Carolyn**

a. Report, if any

b. Items for board discussion/participation/action?

 **10. Garden Committee including Events, Dan and Vicki**

a. Report, if any

b. Items for board discussion/participation/action

 **11. Advocacy, Elizabeth**

a. Report. If any

b. Items for board discussion/participation/action

 **12.Old Business**

 a. Dissolution of Fourth Bore Coalition.

Note: Attached discussion via email on dissolution; Steve has spoken with Aileen since the email trail re: holding the money for Parkwood

 b. Proposed Motion to recommended that NHCA become the fiscal agent for the funds

 that were contributed by Parkwoods Community Association. Funds can only be

 returned to 501-c3 non-profits but not to 501-c4 business non-profit. These funds

 would be set aside and administrated by NHCA which would use the funds as desired

 by the Parkwood’s Board for general community.

 c. Aileen and Howard have agreed to continue representing NHCA through dissolution of

 the Coalition, all funds would be returned to the approximately 6 organizations

 participating with the caveat that we agree to be fiscal agent for Parkwoods. We need to provide a current tax exemption; Chris, can you do this?

 d. Sidewalk Project- NHCA can continue to monitor and advocate for the sidewalk

 project, if desired. This project was listed as a high priority project as part of the lists

 established by the Forth Bore Coalition. The project was not completed but designed

 with an expenditure of approximately $600,000. While the project was designed

 other projects on the list were funded and built and all funds were exhausted prior to

 the bidding and construction of this sidewalk project. The sidewalk project is a high-

 cost project. Former council member Sheng Thao had placed $250,000 in earmarked

 fund for the project which is estimated to cost well more than $1.5 million. The high

 cost was probably not anticipated but requires retaining walls to be construction as

 well as the sidewalk and I assume some storm sewer installations. If we want to continue to advocate for the sidewalk, then a board needs to take the lead.

 **13. New Business**

 a. Designating a liaison to the D4 office (requested by Nate Stalnaker 1/12/23)

 b. Other new business?

**Attachments**

1. Draft minutes from December 19, 2022

2. Emails re: the Forth Bore Coalition dissolution