

North Hills Community Association Board Meeting Agenda

**October 17, 2022 draft**

7:00 PM

**Meeting Via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/8233106183?pwd=L1FGMDdiODJacy90NDRNZ3M1V1c1UT09>

Meeting ID: 823 310 6183

Passcode: zYX35k

Dial by your location (same meeting ID, different passcode)

+1 669 900 6833 US (San Jose)

Meeting ID: 823 310 6183

Passcode: 566056

Find your local number: <https://us02web.zoom.us/j/8233106183?pwd=L1FGMDdiODJacy90NDRNZ3M1V1c1UT09>

**Board Members**

Carolyn Burgess, Public Safety and Second Vice-Chair

Daniel Conolly, Garden Chair

Shivani Grover, Board Member

Steve Hanson - Chair, excused

Chris Johnson –Treasurer

Donna Karch, Board Member, if family responsibilities permit

Nancy Mueller, Secretary

Vicki Olivera, Events Chair, Garden Co-Chair

Elizabeth Stage –Vice Chair

**1.Call to order**

**2.Introduction of Guests, if any**

Please introduce yourselves

**3.Review, revision, and approval of agenda**

**4.Review, revision, and approval of draft minutes for September 19, 2022**

**5.Treasurer’s Report, Chris**

a. Report

b. Other items to discuss or approve?

**6. Communications Committee, Chris**

a. Website update, posting minutes after they have been approved

b. Fundraising letter, review draft? Production: timeline for mailing list/labels (Nancy?) and timeline for mail merge, signing, stuffing, and mailing

c. Recommendation for Google Docs? (and getting everyone up to speed on implementation)

d. Other issues for board discussion/participation/action?

**7.Public Safety Committee, Carolyn**

- a. Report
- b. Items for board discussion/participation/action?

**8.Garden Committee including Events, Dan and Vicki**

- a. Report
- b. Items for board discussion/participation/action

**9 .Advocacy, Elizabeth**

- a. Report
- b. Discussion of suitability of election discussions on Open Forum

**9.New Business**

- a. Any new business?

**10.Old Business**

- a. Calendaring Nominations Committee and Annual Meeting committee on board agendas
- b. Caldecott Lane improvements, any actions at this time?
- c. Other old business?

**Attachments**

- 1. Draft Board Minutes for September

## Attachment 1. Draft Board Minutes for September

### **NHCA Board Minutes, September 19, 2022**

Present: Carolyn Burgess, Dan Conolly, Shivani Grover, Steve Hanson, Chris Johnson, Nancy Mueller, Vicki Oliveira, Elizabeth Stage. Excused: Donna Karch

1. Call to order by Chair Steve Hanson at 7:05pm.

2. Introduction of guests. No guests.

3. Review, revision, and approval of agenda. Nancy suggested we need to add fundraising as a discussion point. She also mentioned that the new map of Oakland City Council districts, as of 1/1/2023, that candidate Janani Ramachandran posted on Open Forum, was helpful and should be on NHCA website.

4. Review, revision, and approval of draft minutes for July 25, 2022 and August 15, 2022: July 25, 2022 minutes were approved. Chris mentioned a correct to the August 15 minutes. Item 5 d, of said minutes should be corrected.

Per Chris' suggestion, Nancy will correct the August 15 minutes and attach the revised version to these minutes.

5. Treasury report, Chris: Chris stated that donations to NHCA via PayPal on our website is now working. There is a small charge for these donations. Carolyn asked about Venmo and Chris said they also charge. Chris's current report includes August thorough Sept. 19. Garden specific donations are now coming since this was updated on the website and also on the donation envelope. There is a small balance for the gardens in savings and Chris suggested these monies be transferred to the active account for the gardens. The board approved this move.

Currently from 1/1/2022, our expenses exceed our income by (\$6,125.66) It was noted that NHCA cannot continue to run a deficit budget, so we need to increase our fundraising efforts. This discussion will take place in the Communication section of the minutes. We do have significant savings. Please see the attached Treasury report for details. Members thanked Chris for his excellent report.

6. Communications, Chris:

a. Website update: Dora, please add Amazon smile. Please add District 4 map to the site, hereby attached.

b. Dropbox or Google Doc replacement? Google Docs seems to be the preferred choice but the sub-committee on this, Steve, Shivani & Chris, will advise and implement.

c. Fundraising. We need to get a letter of our accomplishments this year drafted and sent out with the remittance envelopes with the goal of in the

mail by the first of November. Nancy will get an updated excel mail house list. Steve will start to draft the letter. Chris will help, all board members invited to participate and help. Accomplishments: Gateway Pavilion and Firestorm Memorial gardens, revamped. (See discussion in Garden Committee Report). Updated website with Events calendar current. Hosted Howard Terminal discussion, in conjunction with LWV held Zoom discussions with School Board, Mayoral and District 4 candidates. Continued excellent communication with OPD and OFD, supporting safety in the North Hills. (Additional input from board.)

7. Public Safety, Carolyn. See attached, but highlights include:

Sept 13: OPD license plate readers usage turned down by City Council.

(Chris mentioned an ideal show of NHCA advocacy would be to engage our members in a letter writing campaign to the Mayor and City council to allow police to use license readers. Urge the use of modern tools to fight crime.)

Sept 19: Carolyn and Shivani attended an Oakland Fire Department Planning Process Stakeholder input session to give input for WUI priorities. Chief Freeman said OFD is about 100 understaffed.

Sept 26: Special Firewise Zoom meeting 7pm. Macy Cornell will present.

8. Advocacy from Carolyn and Shivani

Sept 18: Howard Terminal/A's Stadium special Zoom meeting. Steve helped bring the Mayor in for one hour and Carolyn and Shivani got the East Oakland Stadium Alliance group to present their position. About 17 folks attended the Zoom meeting including a neighbor calling in from Paris.

Carolyn and Shivani have partnered with the League of Women Voters to co-market 3 Zoom events: (See events and links on NHCA website, under "Events".)

9/27 District 4 Oakland unified School Board Director Candidate Forum

10/3 Mayoral Candidate Forum

10/6 District 4 City Council Candidate Forum

JPA Update. This organizing group has morphed into a Regional Wildfire Prevention Coordinating Group. See complete report and thorough outline of the Proposal in the attached Public Safety Report. They are currently trying to find an attorney without a conflict of interest to the many groups that make up this Group to write a MOU. Key efforts are, but not limited to, a model fire code for local adoption and funding to engage in vegetation removal on public and private lands. Specifically, another main emphasis is about the fire codes in the various jurisdictions. Need to be agreed up by the end of 2022 to take effect in 2023.

9. Garden committee report: Dan. He presented a comprehensive list of all the accomplishments of the Garden Committee concluding with the end of the mulching activities by the end of September/October. See the attached report with a summary of all that has been accomplished: Rejuvenation of

both Gateway Garden and the Firestorm Memorial Garden. Bright View abatement, maintenance/site/volunteer plans for both gardens; mulching (est 400 man-hours). Ongoing weekly Friday weeding 9-11am at the Gateway Garden by a core group of volunteers: Dan, Vicki, Shivani, Carolyn, Nancy of North Hills. Neighbors including “regulars”: Fred Booker, Mary Alice Rathbun, Catherine Ronneberg, Cynthia Roach and Cornelia Grimes. Dan estimated the value of Bright View’s abatement, plus general knowledge of Wyllie and Ruby, David Leafhopper’s input on irrigation, etc and Dan and Vicki’s countless hours, value of Big Chief tree mulch delivered to the site and volunteers to spread it to be about \$100,000 if Bright View were to charge for all of this.

Chris and Steve, and all board members are extremely grateful to Dan and Vicki for taking on this daunting task to get these two gardens into sustainable shape!

Events: organized by Vicki and all 3 very successful: Grubensky bench dedication, July 27; first annual National Night Out, August 2; and the wildly popular Ice Cream Social, Aug 20th. These are good building blocks for future fundraising.

10. Advocacy: Elizabeth. See attached, highlights include:

Background of the JPA, now the Regional Wildfire Prevention Group as outlined in #8, above.

Oakland’s revised Vegetation management is expected “sometime this Fall.” Fewer than 1,000 follow-up inspections are left to perform but the inspectors do not go into backyards.

State level: Please see Elizabeth’s report for specific details. The purchase of 12 additional firefighting airplanes was of note. There are additional disclosures for home hardening and insurance disclosures for home buyers. With a second knee surgery in early October, Elizabeth cannot form an advocacy committee just now but she will continue to make reports to the board.

11. Old business:

a. Calendaring Nominations and the Annual meeting. The Annual Meeting will be in March. No date is set yet.

Meeting was adjourned at 8:13pm.

Next NHCA BOD meeting: Monday, October 17, 2022

Respectfully submitted.

s/Nancy Mueller, NHCA board secretary