

Board Meeting Agenda (Draft)  
March 23, 2020 (Rescheduled for April 6, 2020)  
Claremont Hotel (Berkeley Room)/Covid-19 canceled  
To be conducted on Zoom -download the zoom app.  
<https://zoom.us/download>

Board Members

Carolyn Burgess - Public Safety  
Ken Cohen - Excused  
Hillary Conlon - Gardens  
Steve Hanson - Chair (excused-phone in)  
Chris Johnson – 2 V. Chair/Public Safety Chair/Communications.  
Dave McGuinness  
Nancy Mueller (Excused)  
Sue Piper – Secretary  
Brenda Roberts - Treasurer  
Elizabeth Stage - V. Chair

1. **Call to order**
2. **Introduction of guests (if any)**
3. **Minutes of meeting of February 17<sup>th</sup> meeting for approval/amendments**
4. **Review and approval of Agenda**
5. **Treasures Report – Brenda Roberts**
  - a. **Final budget (income and expense) by category approved by board to be provided on website**
  - b. **Filing of our Non-profit taxes / reports**
6. **Communications Committee**
  - a. **Annual meeting Postponement and rescheduling**
  - b. **Alternative potential video conferencing, for annual meetings – other meetings?**
  - c. **Website maintenance**
7. **Public Safety Committee**
  - a. **Report on Meeting of the Public Safety Committee**

- i. **PS Meeting schedule for February 27<sup>th</sup> – featuring OPD and public safety – great gathering – web video fully posted**
- b. **Next meeting (May 21?) – Fire Safety – Vegetation Management – Clear roadways/parking enforcement**

**8. Other Administrative**

- a. **Board and Officer Nominations**
  - i. Delays or create an on-line voting/nominations/cautions?

**9. Garden Committee—Hillary**

- a. Updates on new workdays and report – Hillary
- b. Concerns with volunteers re: COVID19 – Cancellations

**10. New Business**

- a. **UC Vegetation Management Plan – Elizabeth Stage**
- b. **Joint Powers Agreement for Veg Management**
- c. **Power point/visual presentation- that was to be presented at annual meeting to be posted on Website ASAP- Draft sent out for review.**

**11. Old Business**

- a. **Board Job Descriptions – Ken**
- b. **Association – Nonprofit State Registration –completed**
- c. **Conflict of Interest Statements on - annual basis?**
- d. **Annual Fundraiser – at Claremont?**