

February 17, 2020 Board Meeting
Claremont Hotel, Berkeley Room

Present: Carolyn Burgess
Steve Hanson
Chris Johnson
Sue Piper
Brenda Roberts
Elizabeth Stage

Excused: Ken Cohen
Hillary Conlon
Dave McGuinness
Nancy Mueller

Guest: Gordon Piper

Meeting was called to order at 7:08 pm by Chair Steve Hanson

1. **Minutes of January 20, 20** were approved with the following correction:
Expenditures for 2019 were \$13,885.
2. **Treasurer's Report**
 - a. \$2920 was raised to date. Bank Balance is \$16,694 in total. There is one outstanding invoice for web training. (See attached).
 - b. Budget—The Board reviewed and approved the proposed budgets with total expenses at \$16,180s. (See attached).
 - c. It was recommended that we add to a near future agenda discussion about seeking additional funding sources through grants and to raise funds for the garden in a spring campaign rather than doing it in October so close to the regular NHCA annual campaign. It was also recommended that NHCA meet with the new manager of the Claremont to discuss providing support to the garden and other NHCA activities.
3. **Communications**
 - a. NHCA Website—The Board discussed hiring someone to help keep the website up to date. Chris Johnson recommended that the Board be thoughtful about entering into a professional services agreement spelling terms of service, rate of

remuneration, etc. that would be approved by the Board before fulfilling a contract. Elizabeth Stage donated \$1500 to cover the cost of such an agreement.

- b. Need for additional photos—Chris suggested that we consider offering a prize to encourage residents to submit high resolution photographs. Steve Hanson reminded us that we need to be sure to keep any photos in their natural high-resolution state so that they can be used for printing.
- c. Chris Johnson suggests that our next focus should be integrating the new website with social media. He will reformulate the Communications committee to come back to the Board with recommendations.

4. Public Safety Committee

- a. The next meeting is on Thursday, February 27 at the Montclair Presbyterian Church. Oakland Police Chief Anne Kirkpatrick will be the guest speaker. Carolyn asked members to feed her any questions that she can discuss with the Chief when she meets with her on Friday, so that she can be prepared. Post Cards have been distributed throughout NHCA neighborhoods.
- b. Gordon Piper mentioned that he ran into a neighbor who complained that there are RV's parking on Grizzly Peak overnight.
- c. Carolyn said she is working on a Security Camera Workshop to be cosponsored by NHCA, Montclair Neighborhood Council, Greater Rockridge NCPC, and perhaps the Temescal NCPC. She is still looking for a location.

5. Annual Meeting

- a. Steve Hanson noted that Assemblywoman Nancy Skinner has agreed to be the speaker. He will call the Annual Meeting subcommittee together to review the check list and make sure all the logistics are reviewed. The meeting is set for March 19 at 6:30 pm at the Highlands Country Club.

6. Board Nominations

- a. The Board approved the following slate that will be presented to NHCA members 30 days before the annual meeting:
Carolyn Burgess
Ken Cohen
Hillary Conlon

Steve Hanson
Alicia Johnson
Chris Johnson
David McGuinness
Nancy Mueller
Brenda Roberts
Elizabeth Stage

- b. The Board approved submitting to the members for a vote at the annual meeting the addition of a sentence to the Bylaws that says “All Board members are required to sign a conflict of interest statement annually.” The Board will develop the statement ASAP.

7. New Business

- a. UC Vegetation Management Plan—The Board approved Elizabeth Stage’s request to represent both NHCA and the Claremont Canyon Conservancy when she meets with Andy Katz at EBMUD requesting them to support Joe McBride’s vegetation management plan for the Claremont Canyon, as the UC plan is vague and not robust enough.

- 8. The meeting was adjourned at 9:01 pm.