Board Meeting Agenda (rev Draft)
January 20, 2020
Claremont Hotel (Berkeley Room)

Board Members
Carolyn Burgess - Public Safety
Ken Cohen
Hillary Conlon - Gardens
Steve Hanson - Chair
Chris Johnson – 2 V. Chair/Public Safety Chair/Communications.
Dave McGuinness
Nancy Mueller
Sue Piper – Secretary (Excused)
Brenda Roberts - Treasurer
Elizabeth Stage - V. Chair

1. Call to order

2. Introduction of guests (if any)

3. Minutes of meeting December 16th for approval/amendments

4. Review and approval of Agenda

5. Treasures Report – Brenda Roberts
   a. Year End Fundraising Results
   b. Income Budget
   c. Expense Budget
   d. Thank you, letters,

6. Communications Committee
   a. NHCA Website—Concerns over updating
      i. Update Budget
   b. Kaiser School Closure – Conflicts – issues relative to NHCA Board Roll?

7. Public Safety Committee
   a. Report on Meeting of the Public Safety Committee
i. **Meeting Nov 21**
ii. **Next PS Meeting schedule for March -no?**

8. **Annual Meeting (progress-changes)**
   a. Annual Meeting Date has been presented in the 60 or so thank you letters that went out and is set for March 19 at 6:30 Pm and Reservation -location
   b. Letters went out inviting Ex Mayor/Ex-Gov Jerry Brown and alternatively State Senator Nancy Skinner to talk about Climate Change and Fire Prevention -would be a draw!

9. **Other Administrative**
   a. **Board and Officer Nominations**
      i. Chris Johnson has volunteered to help recruit new/replacement Board Members
      ii. Status and help?

10. **Garden Committee**—Hillary
    a. Updates on new workdays and report – Hillary

11. **Old Business**
    a. **Recognition of Kay Loughman** – Nancy – Kay received her thank you gift and reimbursement has been made
    a. **Board Job Descriptions** – Ken
    b. **Association** – Nonprofit State Registration – IRS Status – Ken
    c. **Conflict of Interest Statements on - annual basis?**

12. **New Business**
    a. **Annual Fundraiser – at Claremont?**