

Board Meeting Agenda (rev Draft)
January 20, 2020
Claremont Hotel (Berkeley Room)

Board Members

Carolyn Burgess - Public Safety
Ken Cohen
Hillary Conlon - Gardens
Steve Hanson - Chair
Chris Johnson – 2 V. Chair/Public Safety Chair/Communications.
Dave McGuinness
Nancy Mueller
Sue Piper – Secretary (Excused)
Brenda Roberts - Treasurer
Elizabeth Stage - V. Chair

DRAFT

1. **Call to order**
2. **Introduction of guests (if any)**
3. **Minutes of meeting December 16th for approval/amendments**
4. **Review and approval of Agenda**
5. **Treasures Report – Brenda Roberts**
 - a. **Year End Fundraising Results**
 - b. **Income Budget**
 - c. **Expense Budget**
 - d. **Thank you, letters,**
6. **Communications Committee**
 - a. **NHCA Website**—Concerns over updating
 - i. **Update Budget**
 - b. **Kaiser School Closure** –Conflicts – issues relative to NHCA Board Roll?
7. **Public Safety Committee**
 - a. **Report on Meeting of the Public Safety Committee**

- i. **Meeting Nov 21**
 - ii. **Next PS Meeting schedule for March -no?**
- 8. **Annual Meeting (progress-changes)**
 - a. Annual Meeting Date has been presented in the 60 or so thank you letters that went out and is set for March 19 at 6:30 Pm and Reservation -location
 - b. Letters went out inviting Ex Mayor/Ex-Gov Jerry Brown and alternatively State Senator Nancy Skinner to talk about Climate Change and Fire Prevention -would be a draw!
- 9. **Other Administrative**
 - a. **Board and Officer Nominations**
 - i. Chris Johnson has volunteered to help recruit new/replacement Board Members
 - ii. Status and help?
- 10. **Garden Committee—Hillary**
 - a. Updates on new workdays and report – Hillary
- 11. **Old Business**
 - a. **Recognition of Kay Loughman** – Nancy – Kay received her thank you gift and reimbursement has been made
 - a. **Board Job Descriptions** – Ken
 - b. **Association** – Nonprofit State Registration – IRS Status – Ken
 - c. **Conflict of Interest Statements on - annual basis?**
- 12. **New Business**
 - a. **Annual Fundraiser – at Claremont?**