

Minutes of October 15, 2018 Board Meeting  
Claremont Hotel, Berkeley Room

Present: Edgar Antonio  
Carolyn Burgess  
Steve Hanson  
Dave McGuinness  
Sue Piper  
Elizabeth Stage

Excused: Ken Cohen  
Chris Johnson  
Julie Nachteway

Guest: Gordon Piper

Meeting was called to order at 7:08 pm

1. **Minutes of September 2018** were approved with the addition of the financial report.
2. **Treasurer's Report**—approved as distributed (See attached). Chair Steve Hanson will develop a draft budget document for discussion at the November Board meeting.
3. **Communications Committee**
  - a. **Loitering and Fire risk at Marlborough Terrace & Grizzly Peak**—EBRP responded to NHCA's letter, basically saying it was the City's responsibility. Steve Hanson will follow up with Dan Kalb's Office to ask them to monitor progress on this issue.
  - b. **PG&E Emergency Shut Down**—Elizabeth Stage will update the draft Q & A and send it to PG&E and to Chris Johnson with a short deadline to review. Then Steve will post it to the website.
  - c. **Parking & Evacuation**—City will be sending notices to the addresses that are impacted. NHCA will add an item to the website as to the necessity to keep our streets passable. It was suggested that NHCA create a map showing all the streets that are subject to the no parking on one side so that people know which streets are impacted. Steve will send a digital copy of the 1991 map to the Transportation Department.

- d. **Welcome Post Card**—Chris made suggestions for reformatting the lay out. Steve will ask Julie Nachteway to reformat the card and then process it as quickly as possible so that the card can be part of the annual appeal.

#### 4. **Public Safety Committee**

- a. **November 15, 2018 Public Safety Committee Meeting**—will be a joint meeting with the Montclair Neighborhood Association . Carolyn will talk to PG&E about utilizing a panel format with the moderator asking the questions. Participants will be asked to submit their questions in writing, or to speak with PG&E representatives individually after the panel discussion.
- b. **Other topics**—Gordon Piper raised the issue of lack of city resources to deal with a dead tree at the North Oakland Sports Field: The Tree Services Division has said they won't get to it due to lack of resources, and OFD says it isn't their responsibility. Gordon says that is someone could chop up the tree, he could get it loaded into a dumpster. He asked NHCA to raise the issue with the City in terms of the fact that the current system for dealing with this isn't working. It was noted that when people file a complaint with See Click Fix or 3-1-1, it often is sent to one department that is not responsible for the fix. Unfortunately, there is no consistency in those departments referring the complaint to the appropriate department, and so the complaint gets closed without any action. Carolyn Burgess will draft copy for the website to explain how See Click Fix and 3-1-1 work and what people should do to resolve their issues.
- c. **Evacuation**—Carolyn Burgess reported that the City is scraping roads that have been encroached by debris and soil to widen the shoulder. So far, the City has worked on Balsam Way and Marlborough Terrace.

#### 5. **Carden Committee**

- a. **Resource Garden Proposal**—Edgar Antonio reported that we are waiting for the City's approval to move forward with the project. They are aware that there is a timeline for the Eagle Scouts to complete their project.
- b. **Garden Committee Fund Raising Letter**—Dave McGinniss will provide the committee with 500 remit envelopes. Sue Piper will order the printing of the letter; Edgar will attach the remit envelopes to the letter, and the Pipers and Edgar will walk them around Hiller Highlands and mail to the few other previous donors who do not live in Hiller Highlands.

- c. **Garden Committee Recruitment**—Edgar Antonio will draft a job description with the Pipers, and then share it with Carolyn Burgess, who has a potential candidate in mind.
  - d. **Diablo Firesafe Council Grant**—NHCA was approved for the \$5,000 matching grant. Gordon is working with CalTrans and 30 UC Berkeley students on November 3 to pull broom. He asked for hands on support from Board Members, who will meet at the Firestorm Memorial Garden that day..
  - e. **Volunteer Activities**—
    - i. **Firestorm Memorial Garden**--this past weekend 20 Eagle Scout volunteers under the leadership of Scout Thomas Murphy worked with the Committee and Irrigation Specialist David Leafhopper to install 6 more vales, 200 feet of donated drip line and irrigation equipment, including \$100 in coupons from Home Depot. The scouts installed the irrigation lines, and planted 100 succulents on the Tunnel Road side of the garden. The Eagle Scouts are donating \$400 towards the project.
    - ii. **Chevron Volunteers**—in September volunteers from Chevron donated 3 days to the Memorial and Gateway gardens.
    - iii. **Insurance Industry Volunteers**—will be working with the Oakland Landscape Committee at the North Oakland Sports Field in October.
6. **Caldecott Trail Head Discussion**—The City is hosting a public workshop 6-8 pm on Thursday, October 25 at the Lake Temescal Boat House to seek community input on what people would like to see in the proposed trailhead project that is being paid for from the 4<sup>th</sup> Bore Settlement Fund. The plan is to create an ADA accessible pathway from the North Oakland Sports Field parking lot to the start of the fire road. The funding only covers the planning, not the implementation.
7. **Old Business**
- f. **Modification of the Mission Statement**—pending
  - g. **Website Updates**—Steve is going to link our website to the City’s website for crime data.
  - h. **Recruitment of additional Board members**—all current Board members are asked to help recruit additional board members. We particularly need someone to help with fund raising.
8. Meeting Adjourned at 8:40 pm.